

Contract for the Use of the Hall and Bar of the Esther-Bejarano-Student-Residence

On [date of use] _____

between the bar team, represented by _____

and the user _____.

Before receiving the keys, the user has to pay a deposit of _____ € to the bar team.

The deposit will be payed back, when the user returns the keys. The deposit (or parts thereof) may be retained in the event of damage or inadequate or untimely tidying / cleaning of the hall and bar.

The keys will be returned and the deposit (which may be retained completely or partially by the bar team in the event of damage or inadequate or untimely cleaning) will be refunded on _____ [date] at _____ [time].

Adequate tidying and cleaning activities include, but are not limited to

- washing and sorting used dishes and glasses,
- thoroughly cleaning the bar, including work surfaces and cupboard fronts,
- Tidying, sweeping and, if necessary, mopping the hall,
- cleaning of the inner courtyard and guest toilets,
- emptying the garbage cans both in the hall and in the bar after the event.

By handing over the keys, we authorize the use of the bar and the hall, including the music system and projector. Use of the grand piano is only permitted by prior arrangement. There is a designated refrigerator in the bar which may be utilized by the bar users. The drinks and snacks of the bar team, which are stored in the other (refrigerated) cabinets, may not be used.

In order to minimize noise pollution for the other residents of the house, the large hall door to the corridor should remain closed (simply lock it if necessary). Requests from other residents, for example to turn the music down, must be answered politely and complied with, especially after midnight. The person using the hall and bar is obliged to send an information message with their cell phone number to the general Esther-Bejarano-House-WhatsApp chat before the beginning of the event, informing about the upcoming event and the possibility of contacting the accountable user in case of complaints.

Smoking is prohibited in the entire building. The fire escape stairs are only to be used in an emergency. The doors of the emergency exits must be kept closed (except in an emergency). The gathering of people in the stairwells is to be avoided.

In the event of violations of the conditions stated in this contract, the bar team reserves the right to retain the above-mentioned deposit in full or in part. In the event of breaches of the house rules, such as severe noise disturbance or gross misconduct on the part of the event guests, the event may be terminated prematurely by the bar team and the accountable user may be banned from hall and bar usage for two months.

Signing date | Signature of the user